

Ayesha Ataie

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EDUCATION:

08/18-Present

CALIFORNIA HIGH SCHOOL; San Ramon, CA

General High School Degree of Completion

Weighted Cumulative GPA: 3.83

JOB EXPERIENCE:

07/21-Present

HomeGoods; San Ramon, CA

Customer Service Associate

- Provide differentiated customer service by anticipating customer needs, demonstrate compassion and care in all interactions, and actively identify and resolve potential service issues.
- Focus on the customer by giving a warm and friendly greeting, maintaining eye contact, and offering help locating additional items when needed.
- Accurately perform cashier duties - handling cash, checks, and credit card transactions with precision while following company policies and procedures.
- Maintain the sales floor by restocking shelves, updating pricing information, and completing inventory management tasks as directed by the store manager.
- Provide customer support to all departments, ensuring departments were fully stocked and operational while remaining current with all updated services and tools.

ADDITIONAL INFORMATION:

Known Languages: English (Fluent), Farsi (Fluent in understanding), French (Intermediate communication), Arabic (Read and write)

COMPUTER SKILLS:

Adobe Photoshop, Adobe Illustrator, Adobe After Effects, Google Drive, Microsoft Office